

Town of Holland Planning Commission Meeting Minutes

Date: July 15, 2026

Time: 6:00 p.m.

Location: Town Clerk's Office, Holland, Vermont

Attendance

Present:

- Parker Castle
- Jim Davis
- Liz Hager

Absent:

- Estee Crawford
 - Darrell Martin
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1. Call to Order

Chair Jim Davis called the meeting to order at **6:02 p.m.**

2. Adoption/Amendments to Agenda

No amendments were made to the agenda.

3. Approval of Previous Meeting Minutes

A motion to approve the June 24, 2026 meeting minutes was made by **Parker Castle** and seconded by **Jim Davis**.

Motion carried.

4. Town Garage Project – Status Update

The Planning Commission received an update on the Town Garage Project.

- The Selectboard has selected ****Banwell Architects**** to move forward with the project.
- The Commission is awaiting the signed agreement from Banwell before work officially begins.
- Once the agreement is finalized, a larger community working group will be formed to review Banwell's proposed 10-month project plan.

- The working group is expected to include Diane Judd, Adam Provost, David Jacobs, Burt Letourneau, Mitch Wonson, and members of the Planning Commission.
- The initial meeting will focus on establishing expectations, reviewing project objectives, and answering questions. It is anticipated that this meeting will be held during the August Planning Commission meeting.
- A follow-up meeting with Banwell will be scheduled after the initial working group meeting.

5. Recycling Project – Proposed Concept

The Commission discussed relocating the town's two recycling containers to the Holland Unity Center.

The proposal is intended to increase traffic and community engagement at the Unity Center while providing a centralized recycling location.

A motion was made by **Jim Davis** and seconded by **Liz Hager** to present the proposal to the Selectboard for consideration.

Motion carried.

6. Water Security Project

The Commission discussed continued planning for community water security.

- Jim Davis made a motion to draft a letter to the Selectboard and Fire Chief supporting the dry hydrant grant project.
- Parker Castle seconded the motion.
- **Motion carried.**

Additional discussion included:

- Estee Crawford is gathering information regarding local drinking water suppliers.
- The Commission discussed the importance of maintaining an emergency water supply for the community, particularly in response to drought conditions experienced last year.
- Future work will include defining what constitutes a water emergency, establishing emergency contacts and response procedures, and developing informational materials, such as a refrigerator magnet, for residents.

7. EV Charging Site – Proposed Concept

The Commission discussed the possibility of installing public electric vehicle charging stations in Holland.

- Estee Crawford will lead research on this project.
- Members noted that the nearest charging station is currently located in Derby Line.
- Potential funding opportunities through the Vermont Agency of Transportation will be explored.
- Discussion included the possibility of installing two charging units capable of charging up to four vehicles simultaneously.

8. Ride Share / Local Transportation – Proposed Concept

The Commission continued its discussion regarding a community ride-share and transportation program.

Discussion focused on:

- Overall logistics of operating the program.
- Potential designated parking areas.
- Opportunities to further establish the Holland Unity Center as a transportation and community hub.

Additional Business

The Commission reviewed a request from **Gray Farms** seeking approval to place a portion of its property into a conservation easement with the **Vermont Land Trust**.

The request appears to be consistent with the Town Plan; however, members agreed additional research is needed to determine how much land within Holland is already protected under conservation easements before making a recommendation.

9. Executive Session

No executive session was held.

10. Next Meeting

The next Planning Commission meeting will be held on:

Wednesday, August 19, 2026

6:00 p.m.

Town Clerk's Office

11. Adjournment

A motion to adjourn was made by **Jim Davis** and seconded by **Parker Castle**.

The meeting adjourned at **6:53 p.m.**